

# UNITED STATES DISTRICT COURT

for the

Western District of Michigan

United States of America )

v. )

) Case No.

\_\_\_\_\_  
*Defendant's name and address*

## SUMMONS IN A CRIMINAL CASE

**YOU ARE SUMMONED** to appear before the United States district court at the time, date, and place set forth below to answer to one or more offenses or violations based on the following document filed with the court:

- Indictment       Superseding Indictment       Information       Superseding Information       Complaint
- Probation Violation Petition       Supervised Release Violation Petition       Violation Notice       Order of Court

Place:	Before:
	Date and Time:

This offense is briefly described as follows:

Date: \_\_\_\_\_

\_\_\_\_\_  
*Issuing officer's signature*

\_\_\_\_\_  
*Printed name and title*

### Proof of Service

This summons was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on this defendant \_\_\_\_\_ at  
*(place)* \_\_\_\_\_ on *(date)* \_\_\_\_\_; or

On *(date)* \_\_\_\_\_, I left the summons at the defendant's residence or usual place of abode with *(name)* \_\_\_\_\_, a person of suitable age and discretion who resides there, and mailed a copy to the defendant's last known address; or

The summons was returned unexecuted because \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date returned: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

Remarks: