



UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF MICHIGAN

Directions and Accommodations

Jurors summonsed to the Kalamazoo office of the U.S. District Court, Western District of Michigan are selected from the following counties: Allegan, Barry, Berrien, Branch, Calhoun, Cass, Hillsdale, Kalamazoo, St. Joseph and Van Buren.

When can I check my reporting instructions?

Reporting instructions are available online via eJuror or by phone after 5:00 p.m. one business day prior to the date listed on your summons. If your summons date falls on a Monday, you may check the preceding Friday or throughout the weekend. **To determine whether to report for jury duty, you will need your nine digit participant number which is printed above your name and address on your summons form.**

Online via eJuror: www.miwd.uscourts.gov

By phone: (800) 553-6050

Where do I go?

The U.S. District Court is located at 410 West Michigan Ave., Kalamazoo, MI 49007. You will report to the Jury Assembly Room (#107). Please note, the building opens at 7:30 a.m. In the event of an emergency, you can call (269) 337-5706 during regular business hours. Reporting instructions are not available at this number.

Where can I park?

Parking is available in the parking ramp on N. Rose St. between W. Michigan Ave. and E. Waters St., adjacent to the Radisson Plaza Hotel. Validation tickets will be provided by the jury clerk during check-in. In the event you are unable to park in the designated parking ramp, be sure to obtain a receipt for your parking to present the receipt to the jury clerk and you will be reimbursed on your jury pay check. **Do not park at a parking meter.** You will not have time to leave the court to pay meter charges and the court is not responsible for any parking violations. In the event you are unable to park in the designated parking ramp, be sure to obtain a receipt for your parking to present the receipt to the jury clerk and you will be reimbursed on your jury pay check.

Can I stay overnight?

Jurors residing over seventy-five (75) miles from the courthouse during April-October or fifty (50) miles during November-March qualify to be reimbursed \$150.00 per day, in addition to daily attendance fees. This is intended to cover hotel and meal expenses. Any expenses above this amount will not be reimbursed by the government. A hotel receipt is required for reimbursement. Jurors who elect to stay with family/friends will be reimbursed \$54.00 per day.

Following are some area hotels. This list is for your convenience only and does not represent all available hotels. There is no affiliation between the government and these hotels. You are free to stay wherever you would like, but you will only be reimbursed as indicated in the paragraph above. Always ask for the federal government rate when making reservations. Most hotels limit the number of rooms offered at the government rate, depending upon availability.

Radisson Plaza Hotel
100 West Michigan Ave.
Kalamazoo, MI 49007
(269) 343-3333
www.radisson.com

Comfort Inn Hotel
739 West Michigan Ave.
Kalamazoo, MI 49007
(269) 384-2800
www.comfortinn.com

See reverse for driving directions and map.

**U.S. District Court
410 West Michigan Ave.
Kalamazoo, MI 49007**



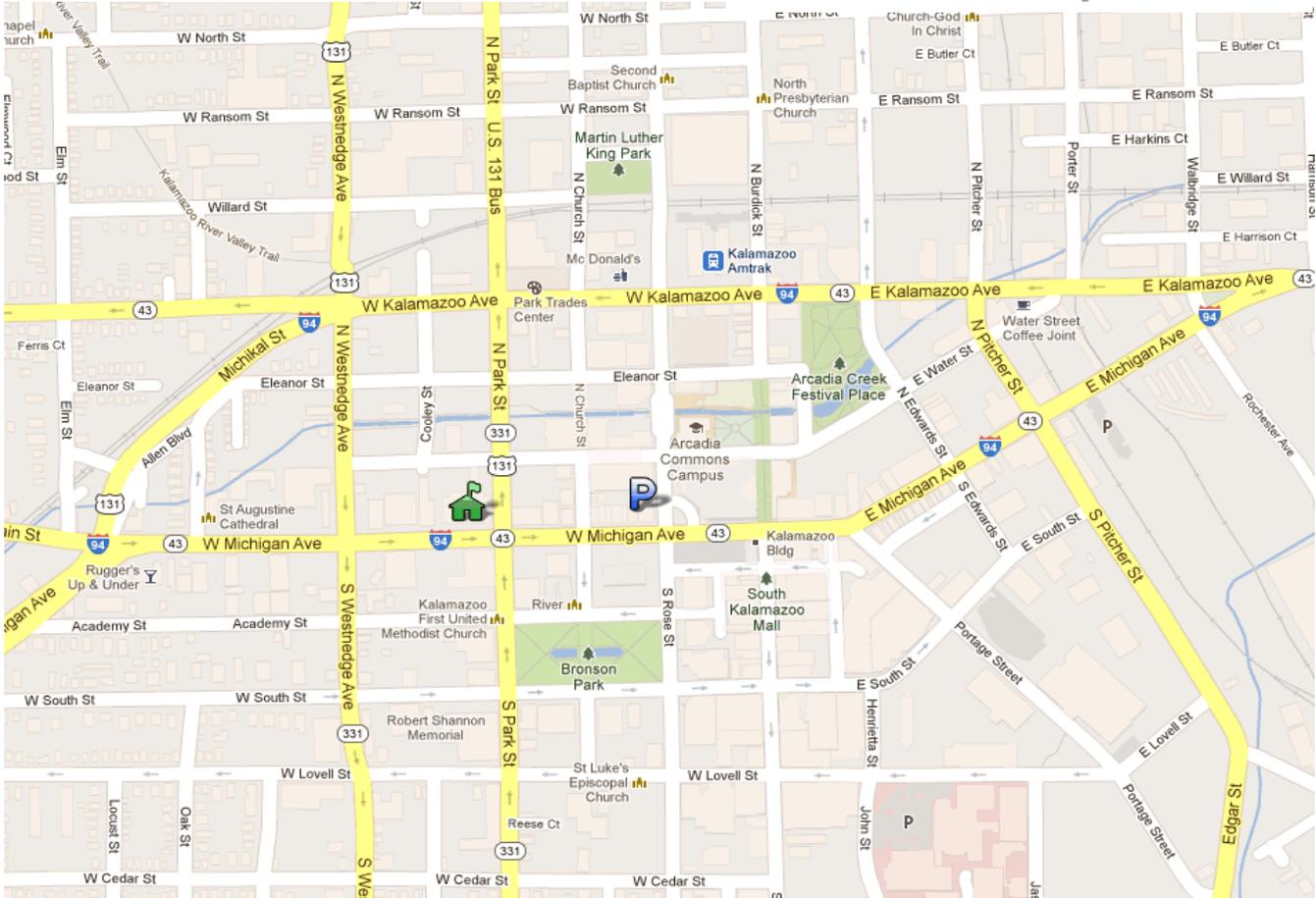
U.S. District Court

U.S. District Court 410 West Michigan Avenue Kalamazoo, MI 49007



Parking

Parking is available in the parking structure adjacent to the Radisson Plaza Hotel on the corner of West Michigan Ave. and North Rose St.



Driving Directions

From the **North**: Follow US-131 South to Exit #41 onto US 131 BR South toward Downtown/Kalamazoo. Stay straight onto N. Westnedge Ave. Turn **LEFT** onto W. Michigan Ave. (also referred to as I-94 BR E / US-131 BR N / M-43 E). The courthouse is on the **LEFT**, on the corner of W. Michigan Ave. and Park St. For parking, continue past the courthouse two blocks to N. Rose St. and turn **LEFT** to access the parking ramp.

Alternatively, follow US-131 South to Exit #38A toward Kalamazoo/M-43 East/W. Main St.). Follow W. Main St. toward downtown where it merges with and turns into W. Michigan Ave. The courthouse is on the **LEFT**, on the corner of W. Michigan Ave. and Park St. For parking, continue past the courthouse two blocks to N. Rose St. and turn **LEFT** to access the parking ramp.

From the **South**: Follow US-131 North to Exit #36A (I-94 BR East/US-131 BR North/Stadium Drive). Follow I-94 BR East/Stadium Drive toward downtown Kalamazoo where it merges with and becomes W. Michigan Ave. The courthouse is on the **LEFT**, on the corner of W. Michigan Ave. and Park St. For parking, continue past the courthouse two blocks to N. Rose St. and turn **LEFT** to access the parking ramp.

From the **East**: Follow I-94 West to Exit #81 (I-94 BR West) toward downtown Kalamazoo. Follow the business route until you must turn **LEFT** onto I-94 BR West/M-96 West/King Highway. Follow King Highway; turn **LEFT** onto E. Michigan Ave./I-94 BR West/M-43). Continue to follow I-94 BR West/M-43 West; turn **LEFT** onto N. Westnedge Ave. Turn **LEFT** onto W. Michigan Ave. (also referred to as I-94 BR E / US-131 BR N / M-43 E). The courthouse is on the **LEFT**, on the corner of W. Michigan Ave. and Park St. For parking, continue past the courthouse two blocks to N. Rose St. and turn **LEFT** to access the parking ramp.

From the **West**: Follow I-94 East to Exit #76B (Westnedge Ave.). Keep **LEFT** to take the Westnedge Ave. North ramp. Merge onto S. Westnedge Ave. (heading North). Westnedge Ave. will become Park St. The courthouse is on the **LEFT**, on the corner of W. Michigan Ave. and Park St. For parking, turn **RIGHT** onto W. Michigan Ave., get into the **LEFT** lane and continue two blocks to N. Rose St. and turn **LEFT** to access the parking ramp.