

Notice to Customers

Making Payments by Check

Authorization to Convert Your Check: All special assessment, fine and restitution payments must be submitted and made payable to the Clerk, U.S. District Court. If you send them a check, it will be converted into an electronic funds transfer (EFT). This means they will copy your check and use the account information on it to electronically debit your account for the amount of the check.

Insufficient Funds: The debit from your account will usually occur within 24 hours, and will be shown on your regular statement. You will not receive your original check back. They will destroy your original check, but they will keep the copy of it. If the EFT cannot be processed for technical reasons, you authorize them to process the copy in place of your original check. If the EFT cannot be completed because of insufficient funds, they may try to make the transfer up to 2 times.

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Privacy Act- A Privacy Act Statement required by 5 U.S.C. § 522a(e)(3) stating our authority for soliciting and collecting the information from your check, and explaining the purposes and routine uses which will be made of your check information, is available from our internet site at: <https://www.pccotc.gov/pccotc/index.htm>, or call toll free at 1-866-945-7920 (local number (Delaware) 302-324-6442, Military DSN 510-428-6824 (option 4, option 4, option 4) to obtain a copy by mail. Furnishing the check information is voluntary, but a decision not to do so may require you to make payment by some other method.