



UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF MICHIGAN

Directions and Accommodations

Jurors summonsed to the Lansing office of the U.S. District Court, Western District of Michigan are selected from the following counties: Antrim, Benzie, Charlevoix, Clinton, Eaton, Emmet, Grand Traverse, Ingham, Ionia, Kalkaska, Kent, Lake, Leelanau, Manistee, Mason, Mecosta, Missaukee, Montcalm, Muskegon, Newaygo, Oceana, Osceola, Ottawa and Wexford.

When can I check my reporting instructions?

Reporting instructions are available online via eJuror or by phone after 12:00 noon, one business day prior to the date listed on your summons. If your summons date falls on a Monday, you may check the preceding Friday or throughout the weekend. **To determine whether to report for jury duty, you will need your nine digit participant number which is printed above your name and address on your summons form.**

Online via eJuror: www.miwd.uscourts.gov

By phone: (800) 553-6050

Where do I go?

The U.S. District Court is located in the Post Office / Federal Building at 315 W. Allegan St., Lansing, MI 48933. You will report to the Jury Assembly Room (#106). Please note, the building opens at 7:15 a.m. In the event of an emergency, you can call (517) 377-1559 during regular business hours. Reporting instructions are not available at this number.

Where can I park?

Free validated parking is available at City of Lansing parking lots located near the court (two of these ramps have been identified on the map on the reverse side). Validation tickets will be provided by the jury clerk. Please note, the availability of parking spaces in the vicinity of the courthouse is scarce and can be difficult to find, so please allow yourself extra time for this purpose. Do not park at a parking meter as you will not have time to leave to pay meter charges. The Court is not responsible for any parking violations and we can NOT validate parking for any lots that are not designated as City of Lansing parking lots. In the event you are unable to park in the designated parking ramps, be sure to obtain a receipt for your parking and present the receipt to the jury clerk and you will be reimbursed on your jury pay check.

Can I stay overnight?

Jurors residing over seventy-five (75) miles from the courthouse during April-October or fifty (50) miles during November-March qualify to be reimbursed \$155.00 per day, in addition to daily attendance fees. This is intended to cover hotel and meal expenses. Any expenses above this amount will not be reimbursed by the government. A hotel receipt is required for reimbursement. Jurors who elect to stay with family/friends will be reimbursed \$59.00 per day.

Following are some area hotels. This list is for your convenience only and does not represent all available hotels. There is no affiliation between the government and these hotels. You are free to stay wherever you would like, but you will only be reimbursed as indicated in the paragraph above. Always ask for the federal government rate when making reservations. Most hotels limit the number of rooms offered at the government rate, depending upon availability.

Comfort Inn
525 N Canal
Lansing, MI 48917
(517) 627-8381

www.comfortinn.com/Michigan

Fairfield Inn (West Lansing)
810 Delta Commerce Dr.
Lansing, MI 48917
(517) 886-1066

www.marriott.com/fairfield-inn

Radisson Hotel - Lansing*
111 N Grand Ave.
Lansing, MI 48917
(517) 482-0188

www.radisson.com/lansing

Days Inn West Lansing
7711 W Saginaw Highway
Lansing, MI 48917
(517) 627-8471

www.daysinn.com/Lansing

Quality Suites
901 Delta Commerce Dr.
Lansing, MI 48917
(517) 886-0600

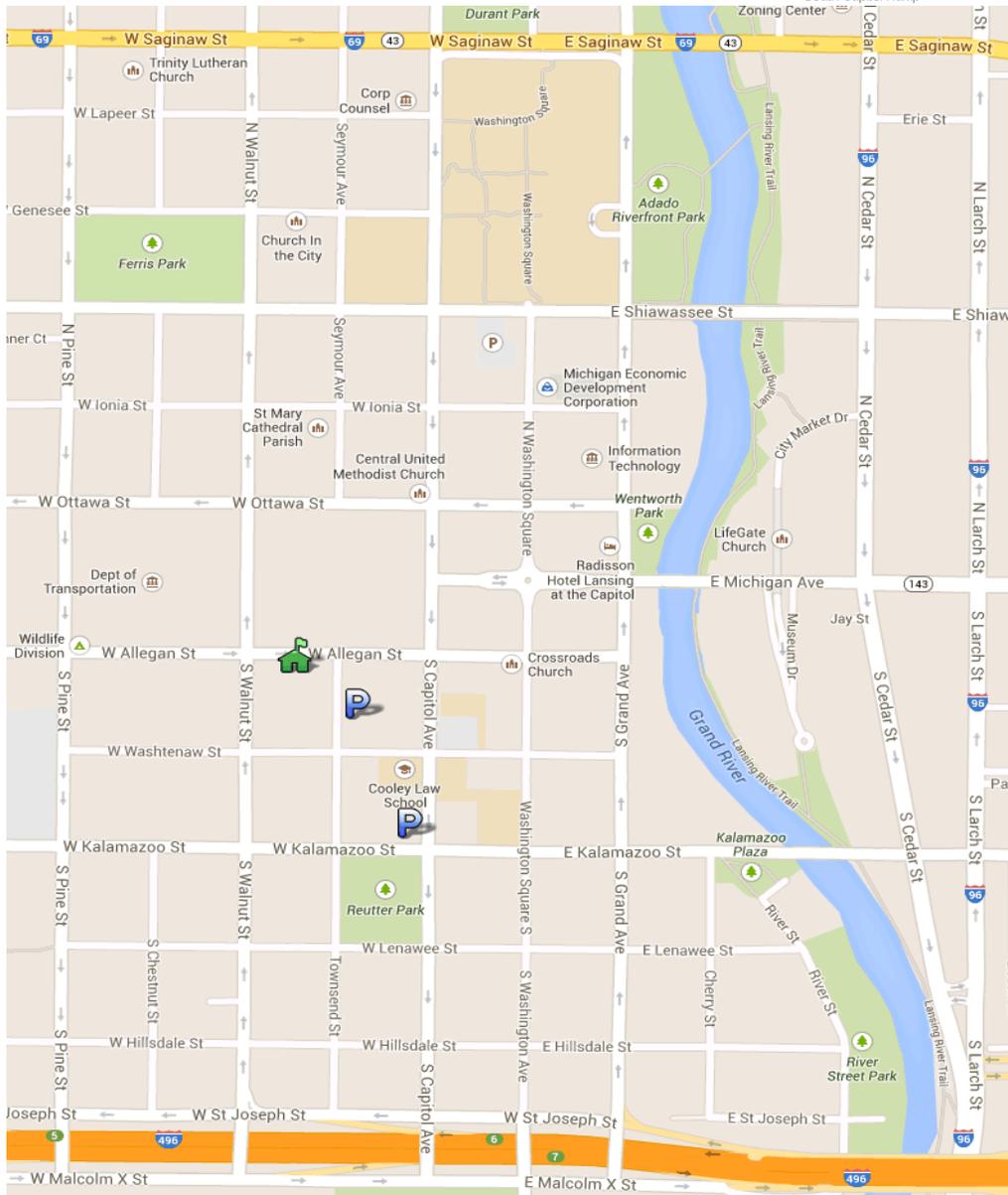
www.qualityinn.com

*this hotel is within walking distance
of the Courthouse.

See reverse for driving directions and map.

**U.S. District Court
315 W. Allegan St.
Lansing, MI 48933**

-  U.S. District Court
U.S. District Court 315 W. Allegan St., Lansing, MI 48933
-  Parking
Townsend Ramp
-  Parking
South Capitol Ramp



Driving Directions

From the **North or South**: Follow US-127 toward Lansing. Merge onto I-496 West toward downtown Lansing. Take the Walnut/Pine St Exit (#6). Turn slight LEFT onto W. St. Joseph St. Turn RIGHT onto S. Walnut St. Turn RIGHT onto W. Allegan St. The courthouse will be on the right-hand side between S. Walnut St. and Townsend St.*

From the **WEST**: Follow I-96 East toward Lansing. Merge onto I-496 E via Exit #95 toward Downtown Lansing. Take the Walnut/Pine St Exit (#6). Turn slight LEFT onto W. Malcolm X St. Turn LEFT onto S. Walnut St. Turn RIGHT onto W. Allegan St. The courthouse will be on the right-hand side between S. Walnut St. and Townsend St.*

From the **EAST**: Follow I-96 or I-69 West toward Lansing. Merge onto I-496 toward Downtown Lansing. Take the Walnut/Pine St Exit (#6). Turn slight LEFT onto W. St. Joseph St. Turn RIGHT onto S. Walnut St. Turn RIGHT onto W. Allegan St. The courthouse will be on the right-hand side between S. Walnut St. and Townsend St.*

* For the Townsend Parking Ramp, continue past the Courthouse to Townsend St. and turn RIGHT. For the South Capital Parking Ramp, continue past the Courthouse to S. Capital Ave. and turn RIGHT. If the identified ramps are full, proceed to any available City parking lot or ramp.